

# BC HRMA CONFERENCE 2010 ONLINE REGISTRATION INSTRUCTIONS

1. Go to the conference website at [www.bchrma.org/conf2010/](http://www.bchrma.org/conf2010/) and click on the Register Now button.

The screenshot shows the BC HRMA Conference 2010 website. At the top, there is a banner with the text "2010 NEW WORLD ...NEW IDEAS" and "people passion profit". Below this, it says "BC HRMA CONFERENCE • MAY 5-7 • VANCOUVER". On the left side, there is a navigation menu with sections: "Registration" (including Registration Fees and Join Now and Save), "Conference Calendar" (listing Wednesday, Thursday, and Friday), "Highlights" (listing Power Plenarys, Showcase, Networking, and BC HRMA Awards), "Additional Details" (listing Sponsorship, Become an Exhibitor, Conference Location, and Accommodation), and "About BC HRMA" (with the website URL www.bchrma.org). A "REGISTER NOW!" button is prominently displayed. On the right side, there is a contact information box for Jacques LeBlanc, including his email address jleblanc@bchrma.org and the HRMA logo. Below the banner, there is a paragraph of text: "Join more than 1,000 HR Professionals and business leaders and experience this unique meeting where the focus will be on you, your career and the bottom line. An exceptional list of critically acclaimed speakers will cover the latest HR issues and trends to empower you with the knowledge necessary to make a difference in your career." Below this, another paragraph states: "Learn from industry-acclaimed and influential HR, business and academic leaders. Our six plenary sessions, 12 keynote presentations and 12 educational sessions will inspire you and challenge you to thrive!" There are six speaker profiles, each with a photo, name, and a brief description of their expertise, followed by a "More +" link. The speakers are: Daniel Pink (snapshot of new world), Christine Comaford (increase sales), Peter Sheahan (leverage business trends), Jeff Rubin (top-ranked economist), and J.P. Pawliw-Fry (emotional intelligence). At the bottom of the page, there is a call to action: "Invest in yourself and your people by attending this leading-edge event."

2. Then click on the link to Register Online

## Ways to Register

- [Register Online](#)
- [Download a registration form.](#)

Please note that the Recognition & Awards Gala is only included in the Full Conference package.



3. Log in. If you do not have a User ID, please read the instructions provided.

### Welcome to BC HRMA Member Services

To use BC HRMA's online registration you must log in. To log in you must be a member of BC HRMA or have applied for a [free online profile](#) as a non member.

Logging in with a free online profile will not grant you access to member benefits such as job postings, member directories, etc.

Username:   Save my username

Password:

or [Become a member of BC HRMA!](#)

[Forgot your username or password?](#)

If you are not a BC HRMA member and have NEVER attended a BC HRMA workshop or event you can receive a free online profile at:

[\[New User Application\]](#)

You must then return to the registration area with your username and password to complete your registration.

All BC HRMA members and previous attendees have online profiles and should not use the above application. If you are unsure if you have registered before, please contact [registration@bchrma.org](mailto:registration@bchrma.org) or use the forgotten username/password link above.

**Please note:** You cannot register more than one person per transaction using our online system. You must log in separately as each person you are registering and complete the registration process. Please either log-out when you complete a transaction or use the cancel transaction option.

4. You will go to a screen that includes three sections: package selection, itinerary, and session grid. Select your registration package in the top section of the screen.

### Select Events to Attend



**BC HRMA Conference 2010 New World...New Ideas**

Cost: \$1,157.89




Note: Online Ordering discount will be reflected at checkout, and additional discount codes may be entered.

- Package:
- Single Day - Wednesday, May 5th
  - Single Day - Thursday, May 6th
  - Single Day - Friday, May 7th
  - Full Conference - Wednesday To Friday
  - Individual Session & Event Tickets

5. The middle section of the screen will show your itinerary. As you select sessions from the grid below, they will be added to your itinerary. If you are making selections from more than one day, you can use the tabs to move between days. The networking breaks have been added automatically for you.

**Itinerary Builder** (create your itinerary by adding sessions from the grid below)

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Wed, May 5  Thu, May 6  Fri, May 7 

Day 1: Wednesday, May 5, 2010

10:15AM - 11:00AM : Networking Break in Showcase

02:30PM - 03:15PM : Networking Break in Showcase

Additional Options

12:00PM - 04:30PM : (0) [TICKET: Showcase Pass - Wednesday, May 5th \[click to add\]](#)

[Next Day ▶](#)

6. The bottom section is the conference grid. You can review the session contents by clicking on the title of the session. You can add the session to your itinerary by clicking on the Add or Ticket icons.

07:00AM	<u>Continental Breakfast</u>					
08:00AM			<u>CHRP Networking Breakfast</u>	<u>Young Professionals Orientation Breakfast</u>		
	<a href="#">+ Add</a>		<a href="#">+ Add</a>	<a href="#">+ Add</a>		
09:00AM	<u>Special Plenary - Mystery and Intrigue</u>					
	<a href="#">Tickets (0)</a>					
10:15AM	<u>Networking Break in Showcase</u>					
11:00AM	<u>KEYNOTE: Social Media As the Great Recruiting Equalizer</u>	<u>KEYNOTE: Essential Elements of Leadership</u>	<u>KEYNOTE: Silence Fails - Five Crucial Conversations for Flaw</u>			
	<a href="#">+ Add</a>	<a href="#">Tickets (0)</a>	<a href="#">+ Add</a>			
12:30PM	<u>Wednesday Lunch in Showcase</u>					
	<a href="#">+ Add</a>					
01:30PM	<u>Web 2.0 Workplaces - How Your New Talent</u>	<u>The Link Between Passionate People and</u>	<u>Hot Topics: Law in the Workplace</u>	<u>Personal Reflection Time</u>	<u>KEYNOTE: Influencer: The Power To Change</u>	<u>Journey Home (3-hour Interactive, Team-based Simulation)</u>
	<a href="#">+ Add</a>	<a href="#">+ Add</a>	<a href="#">+ Add</a>	<a href="#">+ Add</a>	<a href="#">Tickets (0)</a>	
02:30PM	<u>Networking Break in Showcase</u>					

7. Clicking on the session title will open a window containing the description. Use the red X to close the window.



**KEYNOTE: Silence Fails - Five Crucial Conversations for Flaw**


Having delivered thousands of speeches in his career, **Joseph Grenny's** engaging style is a sought-after mix of entertainment, practicality, and foundational research. Traveling across the globe from East Asia, to India, to Europe, Joseph has spoken to organizations including NASA, the American Bankers Association, the Supreme Court of California, the American Association of Critical-Care Nurses, the American Public Works Association, and the American Society of Training and Development.

A seasoned executive and business strategy expert, Joseph has addressed executive level teams for clients including IBM, Progressive Insurance, Sprint, Textron, McGraw-Hill, Texas Instruments, and Genentech. Whether he's speaking to an audience of more than ten thousand or to a small executive team, Joseph's dynamic and captivating style keeps his skills in high demand.

An organization's success is determined by how well people execute on its high-stakes projects and initiatives. However, current execution trends are anything but promising. According to recent research:

- Fewer than one in three critical initiatives will achieve intended goals, and almost half are deemed outright failures.
- 83 percent of employees say they are working on projects, programs, and initiatives they believe will fail.
- Companies' collective inability to execute on major projects costs hundreds of billions of dollars each year.

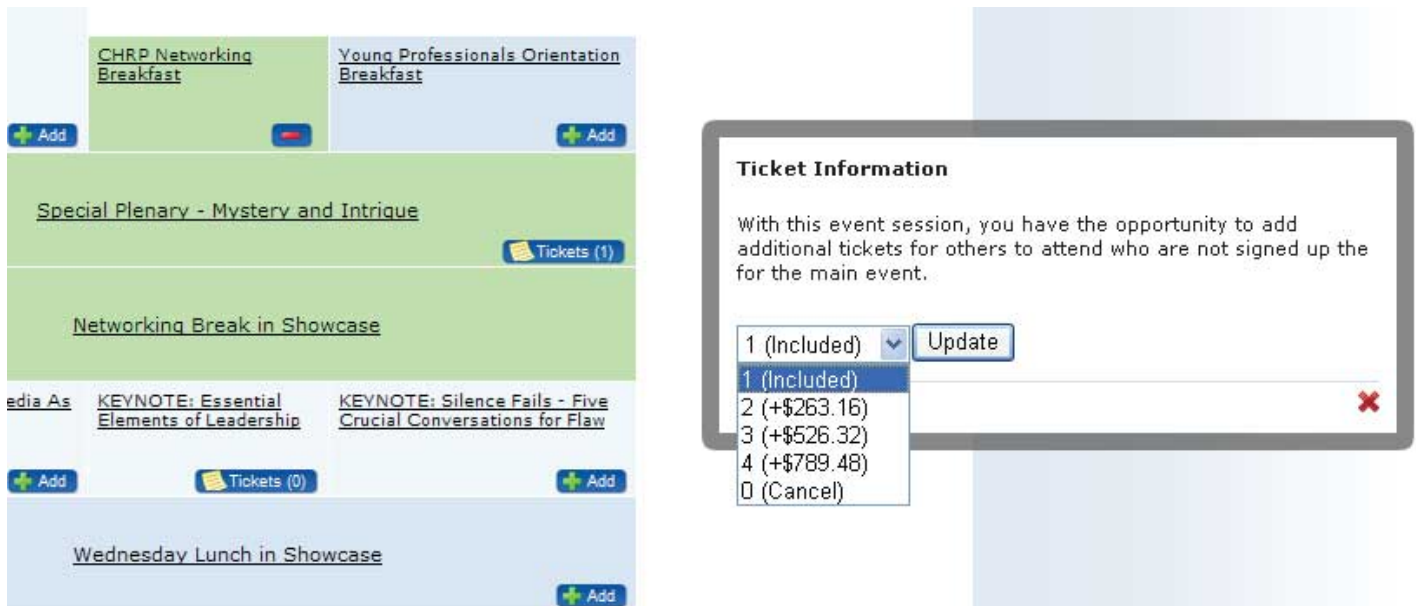
The good news is that these failures are predictable - and therefore, preventable. In the groundbreaking study, *Silence Fails: The Five Crucial Conversations for Flawless Execution*, VitalSmarts and The Concours Group found that project failures are almost always preceded by conversation failures. Learn to step up to these five crucial conversations and improve results through better decision making, higher quality project execution, and more engaged leadership



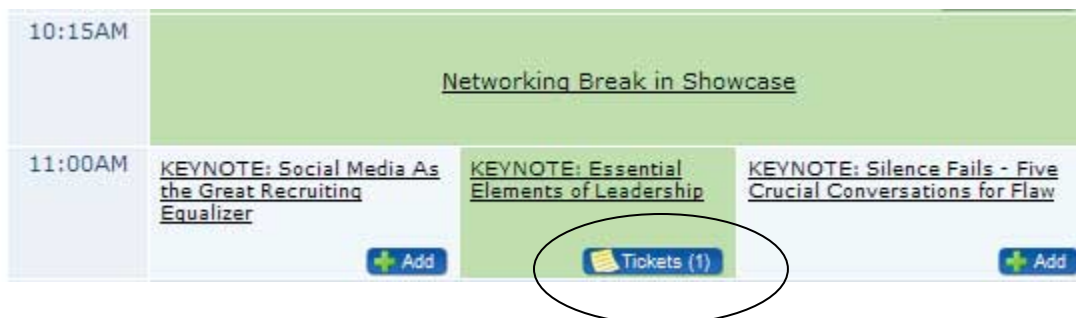
8. Clicking the Add icon will add the session to your itinerary and the session will turn green. The Add icon will also change to a Minus icon that you can use to remove the session from your itinerary.



9. Clicking on the Tickets icon will allow you to add a session that also allows for the purchase of individual session tickets for your guests or colleagues. Select the appropriate option from the drop-down list and then click the Update button to add your ticket(s). To remove tickets, click on the Ticket icon and choose the 0 (Cancel) option from the drop-down list. To exit the window without making a selection, use the red X.



10. Once you have selected a ticket(s), the Icon on the session will show the number of tickets added.



11. As you add sessions, your itinerary will be updated.

**Itinerary Builder** (create your itinerary by adding sessions from the grid below)



12. In the above example, some additional tickets were added, and the price shown has been updated to reflect the current total.

**BC HRMA Conference 2010 New World...New Ideas**

Cost: \$1,468.42

Note: Online Ordering discount will be reflected at checkout, and additional discount codes may be entered.

- Package:
- Single Day - Wednesday, May 5th
  - Single Day - Thursday, May 6th
  - Single Day - Friday, May 7th
  - Full Conference - Wednesday To Friday
  - Individual Session & Event Tickets

13. Optional tickets that do not fit within the grid may be added directly from the itinerary. For this year's conference this only applies to daily Showcase Passes. Please note that your full or daily registration packages include the Showcase, so you do not need to purchase a pass for yourself.

Additional Options

10:00AM - 03:30PM : (0) [TICKET: Showcase Pass - Thursday, May 6th \[click to add\]](#)

[◀ Prev Day](#) [Next Day ▶](#)

14. Continue to select sessions until your itinerary is complete. Please note that you must make session selection before you can proceed to checkout. If you have chosen the Full Conference package, you must choose sessions from all three days. The tab for each day will be updated to indicate that you have successfully made session selections for that day.

**Itinerary Builder** (create your itinerary by adding sessions from the grid below)

[Wed, May 5](#)  [Thu, May 6](#)  [Fri, May 7](#)

15. Once you have completed your session selections, you may proceed to checkout by clicking the Add to Cart button at the bottom of the page.

11:10AM	<a href="#">KEYNOTE - Emotional Intelligence</a> <a href="#">Tickets (0)</a>	<a href="#">KEYNOTE: Vertical Reality - Metaphors for Life and Business</a> <a href="#">Tickets (0)</a>	<a href="#">The New Strategic Imperative - Differentiated HR</a> <a href="#">Tickets (0)</a>	<a href="#">KEYNOTE: Crucial Conversations: Tools for Talking</a> <a href="#">Tickets (0)</a>
12:30PM	<a href="#">PLENARY: J.P. Pawliw-Fry: Playing Big, What Great Leaders Do</a> <a href="#">Tickets (1)</a>			
03:00PM				

[◀ Prev Day](#)

[Add to Cart](#)

16. There are four sections to Order Summary page. The top section is a summary of your order showing all of your selections and the breakdown of the total price.

### Order Registration Summary

The event selected was successfully added to your cart. You can click [Keep Shopping] to select additional events or click [Process Order] to complete your order.

**IMPORTANT INFORMATION:** For Off-line Registration forms and more information on Eligibility, GST Exemption, CHRP, Deadlines, Payment, Cancellations and Refunds, please see the [Registration Information page](#).

HRMA Event Registration System Transaction ID: 99372341

To remove an item from your shopping cart, press the corresponding **x** icon next to it.

<b>x</b> BC HRMA Conference 2010 New World...New Ideas (May 5 to 7)	\$1,395.00
TICKET: Influencer: The Power To Change Anything	\$250.00
Full Conference - Wednesday To Friday	\$1,100.00
Special Plenary - Mystery and Intrigue	
Networking Break in Showcase	
KEYNOTE: Essential Elements of Leadership	
KEYNOTE: Influencer: The Power To Change Anything	
Networking Break in Showcase	
Mystery Dinner	\$45.00
Continental Breakfast	
Networking Break in Showcase	
Absenteeism Management: A Role-Play	
LUNCHEON PLENARY: Christine Comoford - Rules for Renegades	
The Six Drivers of Trust	
Networking Break in Showcase	
PLENARY: Peter Sheahan - Flipping HR	
President's Reception	
Awards & Recognition Gala	
Continental Breakfast	
PLENARY: Jeff Rubin - Why Your World Is About To Get Smaller	
Networking Break	
The New Strategic Imperative - Differentiated HR	
PLENARY: J.P. Pawliw-Fry: Playing Big, What Great Leaders Do	
<b>Subtotal:</b>	<b>\$1,395.00</b>
Online Discount Included:	\$73.42
<b>Tax:</b>	<b>\$69.75</b>
<b>Total:</b>	<b>\$1,464.75</b>

17. If you wish to apply a discount code, click on the plus sign to open the next section, then enter your code and click on the Apply Discount button.

### Apply Discount Code

Discount Code:  +

**Apply Discount**

18. If you have successfully applied your discount, the price will be adjusted and a notice will appear.

<b>Subtotal:</b>	\$1,320.00
<b>Online Discount Included:</b>	\$15.53
<b>Tax:</b>	\$66.00
<b>Total:</b>	\$1,386.00

**Apply Discount Code** ⊕

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Discount code            has been applied to your Shopping Cart.

19. To enter Special Needs, expand this section and enter the information.

**Special Needs** ⊖

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Special needs will be saved when you press "Process Order" below. For ease of use, your settings will be saved with your user profile and populate this form for future orders.

**Dietary Restrictions:**

- No Wheat
- No Dairy
- No Red Meat
- No Sugar
- Vegetarian
- Vegan
- No Shellfish

**Disabilities:**

- Hearing Impaired
- Sight Impaired
- Wheelchair Access

**Other:**

20. The final section on the page is for entering your credit card payment. Enter the information and then click on the Process Order icon. You will receive a confirmation on screen and by e-mail. The Keep Shopping icon may be used to add other BC HRMA events to your cart before you apply payment.

**Payment Details**

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Card Type:

Cardholder's Name:

Credit Card #:

Expiry Date:

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[← Keep Shopping](#) [Process Order](#)